

Notification of Closing a Law Practice in the ACT

Law Practice Details:

Trading Name

Phone Number

Trading Address

DX/Postal Address (if different)

Date on which the practice intends to cease providing legal services

Client files:

Name of the person or law firm who will hold client files:

Structure and Trust Account:

Tick the business structure that applies to the law practice being closed:

Sole practitioner

Incorporated Legal Practice

(you must also complete an ILP notification form)

Partnership

Multi-Disciplinary Partnership

Does the law practice operate a trust account?

Yes

No

If yes, you must also complete the following forms: "Notification of Closing a General Trust Account", and "Notification Authorising or Terminating Trust Account Signatories", which can be found on the Society's website at www.actlawsociety.asn.au/practising-law/trust-accounts/general-information.

Authorised person completing this form:

Name

Position Held

Email

Signature

Date

Send completed forms to:

Member Connect, ACT Law Society

by email to memberconnect@actlawsociety.asn.au